**Adibah Dhivani Gusmi, S.IP**

**EDUCATION**

Universitas Muhammadiyah Yogyakarta | Yogyakarta, Indonesia

S.IP : Sarjana Ilmu Politik (Bachelor of Art in Political Science)

Graduated with GPA 3.71 out of 4.00 (Cum Laude)

**LANGUAGE**

Indonesia, Mother Tongue

English, Fluent, IELTS (6.0) in Writing, Public Speaking, and Event Organizing

Arabic, Fluent in Speaking and Writing

**EMPLOYMENT HISTORY**

01/2018-05/2018

**Ruang Raya Indonesia (RUANGGURU) is** a private institution focused on technology-based-education. This institution produce the innovative way of learning; by online aplication. Work as **Education Consultant;**

* Help the student to choose the better product for learn
* Responsible on student’s progress
* Ensure the parent and student’s satisfaction

03/2015-10/2017

**Eco Engineering and Community Development** is a NGO which work in eco-engineering and community issue od development, as a **Volunteer**

* Help in consoling for several community
* Volunteering several event, related to environment (river) issue and social community
* Become the relator between Ecocomdev and Lestari NGO

08/2015-07/2017

**Universitas Muhammadiyah Yogyakarta** is a one of best private university in Indonesia, formed by the big islamic organization called “Muhammadiyah”. Work as **Academic Tutor/ Lecture Assisstance**

* Tutoring student for several subjects; *Introduction To Public Service Management, Corporate Governance, Public Service Management,* and *Government Bureaucracy*
* Replace the lecture in giving material to undergraduate students
* Tutoring in making good presentation, good essay, and good academic writing

05/2016 – 09/2016

**Universitas Muhammadiyah Yogyakarta** is a one of best private university in Indonesia, formed by the big islamic organization called “Muhammadiyah”. Principle Investigator for the Jusuf Kalla School of Government (JKSG) Universitas Muhammadiyah Yogyakarta. Work as **Research Fellowship.**

* Successfully managed collecting data from 2 provinces in 4 months (West Sumatra and Central Java)
* Output is national report of E-Procurement in Indonesia
* All researchers able to publish their data result into undergraduate thesis for bachelor and thesis for master.

08/2015 – 03/2016

**International Program of Government Affairs and Administration (IGOV) UMY** is one of international program (major) that focused on government affairs and administration. Work as **Public Relation and Student Affairs**

* Commited in relating the good corporation with the host partner university; University of Maejo Thailand, University Sains Malaysia, University Utara Malaysia, Khon Khaen University, Thammasat University, Sun moon University, and National Cheng Kung University
* Developed number of university partner for exchange prorgam
* Become the student’s responsibility in exchange issue.

**ORGANIZATION EXPERIENCES**

2/2016-1/2017

**Forum Komunikasi dan Kerjasama Jurusan Ilmu Pemerintahan se-Indonesia (FOKKERMAPI)** is national student association for Government major, as **Ad-Hoc Team**

* Prepare and Plan several program related to the government science event in the area of Daerah Istimewa Yogyakarta
* Supervised the upcoming event “Kongres Nasional FOKKERMAPI” in UMY 2017
* Directing the event “Kongres Nasional FOKKERMAPI”

2/2016-1/2017

**Korps Mahasiswa Ilmu Pemerintaha (KOMAP)** is student association for Government student major in Universitas Muhammadiyah Yogyakarta, as **General Secretary**

* Managed in all administrative and inventory stuff
* Become the relator between chief and the member
* Supervised 55 member of organization

10/2014– 08/2015

**Badan Eksekutif Mahasiswa Fakultas Ilmu Sosial dan Politik** is student association for student in the Faculty of Politics and Social science in Universitas Muhammadiyah Yogyakarta, as **Chief of Religion Department**

* Responsibilities included student’s islamic behaviour
* Manage several religion-based event
* Supervised 10 member of the department

07/2011– 07/2012

**Organisasi Pelajar Pondok Modern** is student association for *santri* (high school degree) in Pondok Modern Darussalam Gontor Putri 3, as **Guest Reception Section**

* Responsibilities included protocoller
* Procure guest’s stuff VIP or VVIP
* Controll the situation of guest room (Reguler and VIP)

**PUBLICATIONS**

Monitoring of Trans Jogja’s Facilities in Reducing the Traffic Jam by Transportation Department in Daerah Istimewa Yogyakarta 2016, ***APSPA Book Series ISBN 978-602-6751-72-0***

**ACHIEVEMENTS**

Presenter in International Seminar on Social Politics Universitas Muhammadiyah Yogyakarta  2017

Presenter on Secretarial Workshop in Korps Mahasiswa Ilmu Pemerintahan UMY 2017

Presenter on Secretarial Trainning in Fisipol Society and Empowerement Club 2017 and 2018